Architectural Improvement Application

This application form should be submitted for any construction or addition to the exterior of your building, home or grounds. If in doubt about your particular project, contact the Management Agent, Renee Kuhlman at 498 – 2410 or rkuhlman@mulloyproperties.com

The object of requiring a Unit Owner to file an Improvement Application is to ensure that your planned improvement conforms to the Associations Declaration, enhances the beauty of the community, maintains the architectural harmony of the community and in no way inconveniences your fellow residents.

Name _____ Address _____
Name of Association _____ City_____ State _____ Zip _____
Phone (H) _____ (C) _____ (W) _____

An engineered drawing of all improvements must be submitted with the application to show exact location and dimensions in relation to your property and property lines.

Nature of Improvement _____
Material _____ Color _____
Location _____ Dimensions _____
Approximate Cost _____ Contractors Certificate of Insurance # _____

I understand the rules concerning the proposed improvement. This improvement in no way encroaches on a neighbor's property. I agree to abide by the rules established by the Architectural Committee and will be solely liable for any upkeep required by the addition of this improvement. I understand that I am to contact the city to obtain a permit if one is required before I construct on my property.

Signature of Owner _____ Date _____
Printed Name _____

Please submit this form and all applicable attachments to Mulloy Properties, Attn: Renee Kuhlman PO Box 436989, Louisville, KY 40253-6989. You can fax or email your request to 498-2410 or rkuhlman@mulloyproperties.com. Please allow ample time to review this request for approval.

For Management Purposes Only

Date Application Received _____ Received by _____
☐ Date Approved _____ By: _____
☐ Date Disapproved _____ Reason:_____

Notes: _____
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